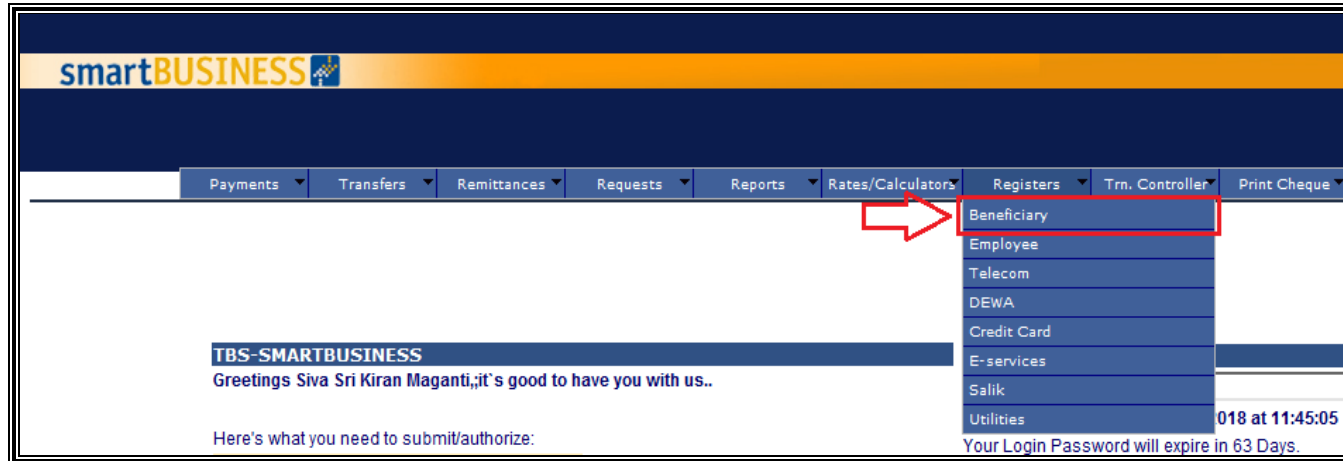
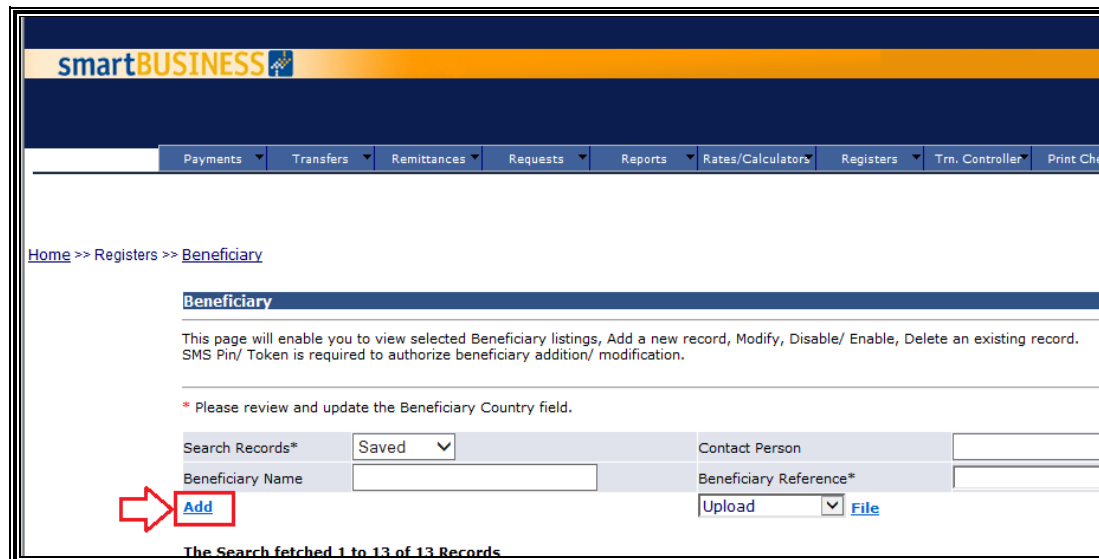


Steps to Register Beneficiary for FTA

Step 1: Click on **Beneficiary** under Register



Step 2: Click on **Add**



Step 3: Input the details of the **Beneficiary** as shown in the below screen and click on **“Save & Close”**

Beneficiary Reference*	FTA
Beneficiary Name*	Federal Tax Authority
Instrument Payee Name*	Federal Tax Authority
Address*	ABU DHABI
Beneficiary Country*	United Arab Emirates <input type="checkbox"/> * Please review and update the Beneficiary Country field.

IBAN Number: GIBAN Number will be available below TRN number in FTA Login.

Remittances <input type="checkbox"/> Manager's Cheque <input type="checkbox"/> Telegraphic Transfer <input checked="" type="checkbox"/> Demand Draft <input type="checkbox"/>	
Account Number/IBAN/Credit Card Number*	AE :86801000 003
Bank Name*	CENTRAL BANK OF THE U.A.E.
Bank Details*	ABU DHABI NA NA NA UNITED ARAB EMIRATES
Swift Code/BIC code*	E868AEXXXXX Validate
Sort Code	
Route Code	
Payable City	
Payable Country*	United Arab Emirates <input type="checkbox"/>

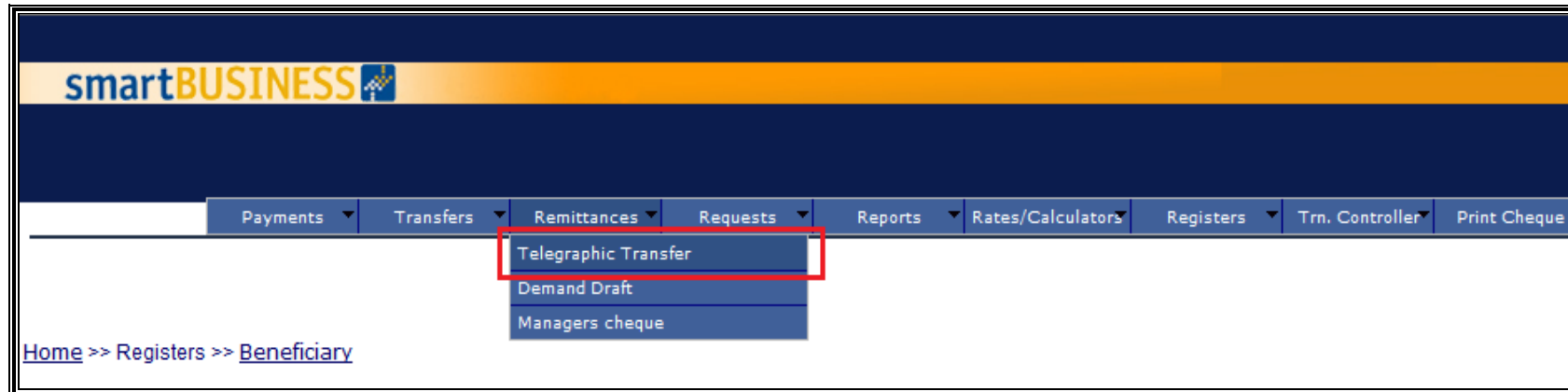
Step 4: Select **Submit** & Click on **Update**

Beneficiary Register						
Beneficiary Code/File Name	Beneficiary Name	Contact Person	Payment Mode	Status	Delete	Submit
FTA	Federal Tax Authority		TT	NEW	<input type="checkbox"/>	<input checked="" type="checkbox"/>

[Update](#)

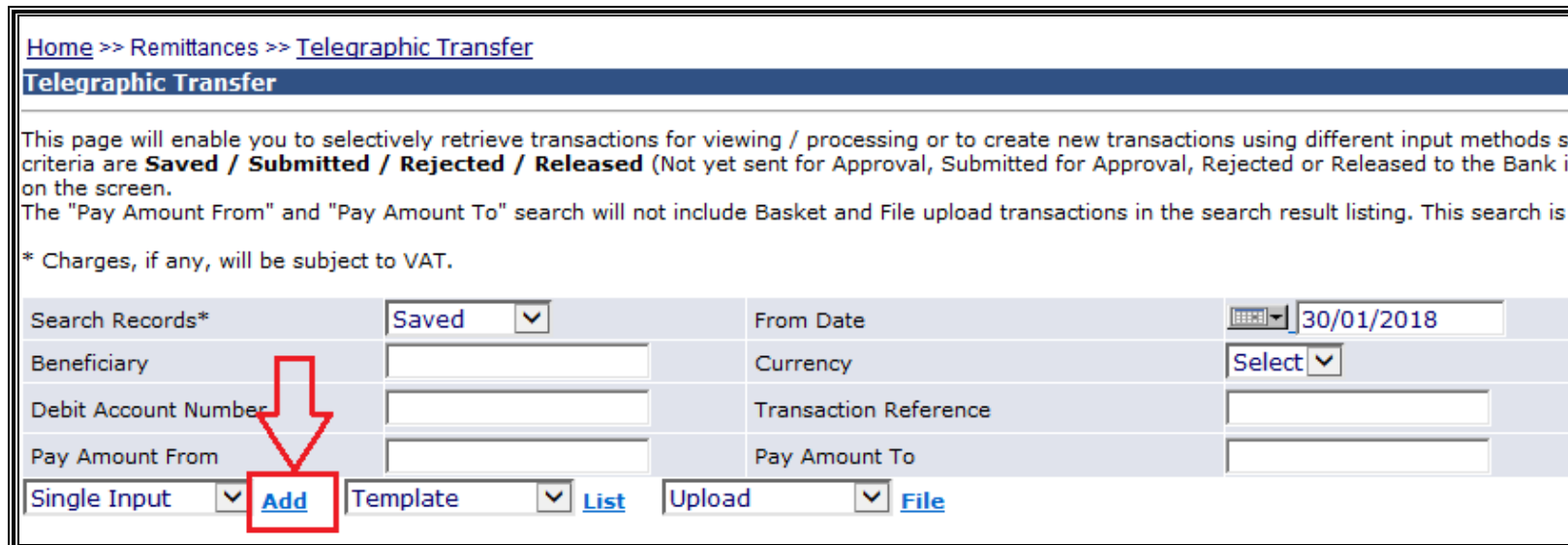
Steps to create payment to FTA

Step 1: Click on **Telegraphic Transfer** under **Remittance**



The screenshot shows the smartBUSINESS interface. At the top, there is a navigation bar with the smartBUSINESS logo. Below it, a menu bar contains several options: Payments, Transfers, Remittances, Requests, Reports, Rates/Calculators, Registers, Trn. Controller, and Print Cheque. The 'Remittances' menu is expanded, showing three sub-options: Telegraphic Transfer, Demand Draft, and Managers cheque. The 'Telegraphic Transfer' option is highlighted with a red box. Below the menu, there is a breadcrumb trail: Home >> Registers >> Beneficiary.

Step 2: Click on **Add**



The screenshot shows the 'Telegraphic Transfer' page. At the top, there is a breadcrumb trail: Home >> Remittances >> Telegraphic Transfer. Below this, the page title 'Telegraphic Transfer' is displayed. The main content area contains a paragraph of text: 'This page will enable you to selectively retrieve transactions for viewing / processing or to create new transactions using different input methods s criteria are **Saved / Submitted / Rejected / Released** (Not yet sent for Approval, Submitted for Approval, Rejected or Released to the Bank i on the screen. The "Pay Amount From" and "Pay Amount To" search will not include Basket and File upload transactions in the search result listing. This search is * Charges, if any, will be subject to VAT.'

Below the text, there is a search form with the following fields:

Search Records*	Saved	From Date	30/01/2018
Beneficiary		Currency	Select
Debit Account Number		Transaction Reference	
Pay Amount From		Pay Amount To	

At the bottom of the form, there are two buttons: 'Add' and 'File'. The 'Add' button is highlighted with a red box and a red arrow pointing to it. Other buttons include 'Single Input', 'Template', 'List', and 'Upload'.

Step 3: Select **CIF ID** and **Debit Account number**

Step 4: Input **Transaction reference** which will get reflected in Debit Account statement.

Step 5: Select the **Beneficiary** “Federal Tax Authority” (saved beneficiary details will get populated).

Step 6: Enter the **Pay Amount**

Step 7: Choose

Transaction Type: “**Government related income taxes tariffs capital transfers etc**”

Payment Type: “**/REF/**”

Step 8: Input **Payment Details** (Reference for the Beneficiary)

Step 9: Choose Beneficiary Country “**United Arab Emirates**” and Click on **Save**

Account			
Debit Account*	11 14	10: 01,AED,CURRENT ACCOUNT,TBS BUS CA	Check Available Balance Check Exchange Rates
Transaction Reference*	VAT JAN18		
<input type="checkbox"/> Pay Later on Date(dd/mm/yyyy)		Value Date (dd/mm/yyyy)	03/03/2018
(If the future date is a holiday, transaction will be processed on the next working day)			
Charges*	<input checked="" type="radio"/> Ours <input type="radio"/> Beneficiary <input type="radio"/> Shared		
Beneficiary			
Beneficiary*	Federal Tax Authority	Pay Currency*	AED
		Indicative Rate	1
		Indicative Amount	100
Transaction Type*	Government related income taxes tariffs capital transfers etc	Payment Type/Code*	/REF/
Beneficiary Details		Beneficiary Bank	
Federal Tax Authority Abu Dhabi		Bank Name :CENTRAL BANK OF THE U.A.E. Bank Details :ABU DHABI NA NA NA UNITED ARAB EMIRATES	
Intermediary Bank 1		Intermediary Bank 2	
Bank Name : Bank Address : BIC Code :		Bank Name : Bank Address : BIC Code :	
Payment Details for Beneficiary	100C 003 VAT JAN18		
Beneficiary Country *	United Arab Emirates * Please review and update the Beneficiary Country field.		
Options			
<input checked="" type="radio"/> Save Transaction <input type="radio"/> Save Template <input type="radio"/> Both			
Template Name			
Reset Cancel Save			

Step 10: Select the **Signatory Set** and Select **Submit** and Click on **Update**

Telegraphic Transfer Listing												
Date	Transaction Reference	Input Type	Beneficiary	Beneficiary IBAN/Account	Debit Account		Pay Amount	Equivalent indicative Amount in AED	Signatories	Delete	Submit	
01/03/2018	VAT JAN18	Single	Federal Tax Authority	AEI :8680:	00003	10	.401	AED 100.00	AED 100.00	0 to 15K AED	<input type="checkbox"/>	<input type="checkbox"/>
Indicative sum of the selected pay amount for submission(Equivalent in AED) :								<input type="text"/>				
Indicative sum of the selected pay amount for deletion(Equivalent in AED) :								<input type="text"/>				
Update												

Step 11: Authorize the payment as per the selected Signatory set and Release the payment.